HOUSING BUREAU
TRANSITIONAL HOUSING

(To be completed by the Housing Bureau)

Date of Collection : _____

Application Number : _____

# Application Form for Transitional Housing (for Category A and B Tenants)

## Points to Note

1. The applicant must be 18 years of age or above.
2. The applicant and all his/her family member(s) must be residing in Hong Kong and have the right to land in Hong Kong. Their residence in Hong Kong is not subject to any conditions of stay (except for conditions on the limit of stay). Any persons who are not granted the right to land in Hong Kong cannot be included in the application.
3. The applicant should study the details, eligibility criteria and assessment criteria of the transitional housing project(s) (hereinafter referred to as "the project") applied for. In case of doubt, please contact the operating organisation(s) of the project(s) concerned.
4. The applicant may submit the application form through one of the following means: (i) by completing or uploading the form via **"TH-E", the central and unified platform for transitional housing**; (ii) by posting the form to the "**Task Force on Transitional Housing, Housing Bureau, P.O. Box 183, General Post Office**", with the words "Application for Transitional Housing" marked on the envelope; (iii) by faxing the form to **3565 4382**; (iv) by emailing the form to **thapp@hb.gov.hk**; or (v) by placing the form into the collection box at the Hong Kong Housing Authority (HA) Customer Service Centre. (**Note**: Operating organisation(s) of the project(s) will not receive the application form directly.)
5. There is no need to attach the supporting documents when submitting this application form. Upon receiving the application form, the Housing Bureau (HB) will pass it to the operating organisation(s) of the project(s) concerned for processing. The applicant has to provide the supporting documents and declarations to the operating organisation(s) of the project(s) in accordance with the "Checklist of Supporting Documents" (see Part VI of the application form).
6. Upon successful submission of this application form, an SMS message will be sent to your mobile phone to inform you of the application number. For enquiries, please call 3611 8156.
7. Each applicant can only submit one application form. Duplicate application will not be accepted or processed regardless of the submission channel.
8. The project(s) selected, as well as the order, project code(s) and number of the project(s), etc. cannot be altered after submission of this application form. You need to make a written request to the HB for cancellation of the application.
9. All contact information must be clearly and accurately provided or the application may not be processed.
10. Please complete this form **in Chinese or English BLOCK LETTERS** (if applicable) with a **black / blue ball pen**. For any amendments, please cross out, write again and countersign next to them. Do not use any correction materials.
11. **" * " indicates a mandatory field.**
12. Persons/families already residing in transitional housing projects cannot apply for other projects, unless a social worker of the referring organisation (not the operating organisation(s) of the transitional housing project(s) concerned) has certified that there is a special need for transferring to other transitional housing projects.

## Part I – Particulars and Eligibility of the Applicant

**Application for Transitional Housing Project(s)* (Up to three options)[1] :**
**Please refer to the List of Project Codes and fill in the Project Code(s) only. (Project name(s) not required)**

Project Code of 1st Priority* : _____

Project Code of 2nd Priority: _____

Project Code of 3rd Priority: _____

List of Project Codes and "TH-E" platform
(To be updated regularly)

Webpage of Transitional Housing
(Providing latest project information)

**Please put a tick "✓" in the appropriate box ☐.**

Category of Applicant* : ☐ Category A (Persons having been waiting for traditional public rental housing (PRH) for not less than 3 years)

☐ Category A (Families with newborns and having been waiting for traditional PRH for not less than 2 years[2])

☐ Category B (Persons of other categories[3])

Name of Applicant (Chinese) : _____ (English)* : _____

Identity Document Type* : ☐ Hong Kong Permanent Identity Card ☐ Hong Kong Identity Card

☐ Document of Identity for Visa Purposes ☐ Passport

Identity Document No.* : _____

[1] Applications meeting the basic requirements will be passed to the operating organisation(s) of the project(s) concerned in accordance with the order of priority of projects selected by the applicant. If the application for one of the projects is accepted, the application for projects of other priority will be automatically cancelled.

[2] Families with babies born on or after 25 October 2023 and having been waiting for traditional PRH for not less than two years are eligible for Category A application of transitional housing. The arrangement is effective from 1 December 2023 and the applicants are required to submit the application for transitional housing before the baby reaches the age of one.

[3] "Category B tenants" include persons/families living in inadequate housing or considered to be in urgent need for community support, e.g. those who have undergone a sudden change in family circumstances, persons/families who have waited for traditional PRH for less than three years but with urgent housing needs, etc. The basic selection criteria for "Category B tenants" are set out on page 7 of this form.

Duration of Residence in Hong Kong * (Applicable only to Applicants without Hong Kong Permanent Identity Card):

_____ year(s) _____ month(s)

Marital Status* : ☐ Unmarried ☐ Married ☐ Divorced ☐ Widowed ☐ Undergoing divorce proceedings

Local Contact Telephone No.* : 852 - _____ [with SMS function] Email Address (if any) : _____

Residential Address* : _____ Flat Size* : _____ (sq.ft.)

Correspondence Address : _____ (if not the same as the residential address above)

Receiving the Comprehensive Social Security Assistance (CSSA)* : ☐ Yes ☐ No

Average Monthly Household Income in the Past 6 Months* : About HK$_____

Total Net Assets of the Household* : About HK$ _____

## Part II – PRH Application, Reason for Application and Residence Information

Waiting for PRH* : ☐ Yes ☐ No, Reason: _____

PRH Application Number (if any)* : G/U _____ ☐ Urban ☐ Extended Urban ☐ New Territories ☐ Islands

Date of PRH Application (if any)* : _____ (MM) / _____ (YY)

Reason for Applying for Transitional Housing (select one only) * :

☐ Residing in poor conditions ☐ Experiencing housing urgency ☐ Unaffordable rent ☐ Others (Please specify): _____

Type of Current Residence* : ☐ Self-contained flat ☐ Cubicle ☐ Subdivided unit ☐ Rooftop structure[4] ☐ Factory estate ☐ Bedspace[5] ☐ Squatter ☐ Homeless ☐ Boarding ☐ Others : _____

Shared Kitchen* : ☐ Yes ☐ No Shared Toilet* : ☐ Yes ☐ No

Is there any Window in the Current Residence* : ☐ Yes ☐ No

Duration of Stay in Current Residence : _____ year(s) _____ month(s) No. of Occupants : _____

Average Monthly Rent for the Past 3 Months (Excluding Utility Charges and Management Fee) : HK$ _____

Management Fee : HK$_____ /month Water Bill : About HK$ _____/cycle

Electricity Bill : About HK$ _____ /cycle Gas Bill : About HK$ _____ /cycle

## Part III – Particulars of Applicant and Family Member(s)

Please put a tick "✓" in the appropriate box ☐. (For family exceeding 6 members, please fill in an additional application form and submit both forms together.)

| | Applicant | Family Member 1 | Family Member 2 | Family Member 3 | Family Member 4 | Family Member 5 |
|---|---|---|---|---|---|---|
| **Name in Chinese** | Ditto | | | | | |
| **Name in English*** | Ditto | | | | | |
| **Gender*** | ☐ Male<br>☐ Female | ☐ Male<br>☐ Female | ☐ Male<br>☐ Female | ☐ Male<br>☐ Female | ☐ Male<br>☐ Female | ☐ Male<br>☐ Female |
| **Date of birth* (DD/MM/YY) (Age)** | / /<br>( ) | / /<br>( ) | / /<br>( ) | / /<br>( ) | / /<br>( ) | / /<br>( ) |
| **Relationship with the Applicant* (Please circle)** | (Not Applicable) | Spouse / Father / Mother / Son / Daughter / Grandson / Granddaughter / Grandfather / Grandmother / Elder brother / Younger brother / Elder sister / Younger sister | Spouse / Father / Mother / Son / Daughter / Grandson / Granddaughter / Grandfather / Grandmother / Elder brother / Younger brother / Elder sister / Younger sister | Spouse / Father / Mother / Son / Daughter / Grandson / Granddaughter / Grandfather / Grandmother / Elder brother / Younger brother / Elder sister / Younger sister | Spouse / Father / Mother / Son / Daughter / Grandson / Granddaughter / Grandfather / Grandmother / Elder brother / Younger brother / Elder sister / Younger sister | Spouse / Father / Mother / Son / Daughter / Grandson / Granddaughter / Grandfather / Grandmother / Elder brother / Younger brother / Elder sister / Younger sister |
| **Family member pregnant for 16+ weeks*** | ☐ Yes. Name of Pregnant Family Member(s) : _____ Weeks of Pregnancy :_____(Weeks)<br>☐ Nil | | | | | |

[4] Rooftop structure (including the Podium House).
[5] Bedspace (including the "Space Capsule" and "Cage Home").

| | | | | | | |
|---|---|---|---|---|---|---|
| **Special mobility needs*** | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable | ☐ Wheelchair is essential in daily life<br>☐ Wheelchair is required when going out<br>☐ Use of walking aids (e.g. cane/ walking frame)<br>☐ Above not applicable |
| **Children with special learning needs (Please specify if any)** | (Not Applicable) | Type : | Type : | Type : | Type : | Type : |

## Part IV – Institutional Referral (Applicable only to applications recommended by social worker)

Name of Institution : _____

Address of Institution : _____

Name of Social Worker Making Referral: _____ Contact Telephone No. : _____

Email Address : _____ Date of Recommendation Document: _____ (DD/MM/YY)

(The document shall be provided to the operating organisation(s) of the project(s) as requested.)

## Part V – Declaration and Undertaking by the Applicant (Must be completed and signed)

**I agree and declare that:**

1. I have understood the project details, eligibility criteria and assessment criteria of the project(s) before completing the application form. I and/or my family member(s) undertake to comply with all policies and arrangements relating to the application and allocation of housing of the project(s) that have been formulated or will be revised as appropriate, and agree that the operating organisation(s) of the project(s) will have the final decision on the allocation of housing.

2. I and/or my family member(s), on the date of completing the application form, do not own, co-own or have entered into any agreement for sale and purchase to purchase any domestic property in Hong Kong/Chinese Mainland/overseas, and do not hold more than 50% of shares in a company which owns, directly or through its subsidiaries, any domestic property in Hong Kong/ Chinese Mainland/overseas.

3. I and/or my family member(s) understand that, except for special circumstances reviewed and considered by the operating organisation(s) of the project(s) based on the actual situation, the total monthly income and total net asset value of the household of me and/or my family member(s) must not exceed the limits in respect of application for PRH laid down by the HA, which are subject to annual review according to the established mechanism by the HA.

4. I and/or my family member(s) agree that the HB / operating organisation(s) of the project(s) may use the personal data provided by me and/or my family member(s) in this application form and during application to vet and review my and/or my family member(s)' transitional housing application, Trial Scheme on Special Allowance for Households of Transitional Housing application (if applicable) and related matters, including carrying out the matching procedure as defined under the Personal Data (Privacy) Ordinance (Cap. 486); conducting random checks, monitoring and reviewing various transitional housing projects; handling my and/or my family member(s)' enquiries and complaints; conducting research and investigations; preparing statistics; discharging statutory duties, etc. The provision of personal data to the HB / operating organisation(s) of the project(s) is on a voluntary basis. If I and/or my family member(s) fail to provide the requested personal data, the HB / operating organisation(s) of the project(s) will not be able to process my and/or my family member(s)' application.

5. I and/or my family member(s) understand that in vetting and assessing my application, the operating organisation(s) of the project(s) may collect my and/or my family member(s)' personal data from relevant government departments, public / private organisations (for example but not limited to financial institutions and banks), and/or any third parties (for example but not limited to employers) in possession of my and/or my family member(s)' personal data for verification and confirmation of eligibility. Whilst the collection of information is in progress, I and/or my family member(s) agree that the personal data furnished by me and/or my family member(s) may be disclosed to the abovementioned organisations and/or third parties. I and/or my family member(s) also authorise any organisations and/or third parties in possession of my and/or my family member(s)' personal data to furnish the HB / operating organisation(s) of the project(s) with my and/or my family member(s)' personal data for the vetting of my application.

6. I and/or my family member(s) agree that the HB / operating organisation(s) of the project(s) may disclose to the HB / HA / the Housing Department (HD) / relevant departments, organisations or co-operation units, for carrying out the matching procedure as defined under the Personal Data (Privacy) Ordinance (Cap. 486) and/or transferring the personal data in the application form and

all related documents, to process, vet and/or investigate application(s) / case(s). All personal data will be handled in accordance with the policies as revised from time to time by the HB / operating organisation(s) of the project(s) and the Personal Data (Privacy) Ordinance (Cap. 486).

7. I and/or my family member(s) agree that in processing, vetting and/or investigating my application, the operating organisation(s) of the project(s) may enquire of, verify and/or obtain the personal data and all related documents submitted/disclosed by me and/or my family member(s) in relation to the application from the operating organisation(s) of the project(s) of other priorities in the same application form. All personal data will be handled in accordance with the policies as revised from time to time by the operating organisation(s) of the project(s) and the Personal Data (Privacy) Ordinance (Cap. 486).

8. I and/or my family member(s) agree that the information provided in this application form by me and/or my family member(s) may be used by the HB / HA / HD / relevant Government bureaux / departments / operating organisation(s) of the project(s) for the purposes of statistical surveys or researches, including but not limited to understanding the effectiveness of assistance provided to the beneficiaries and the living conditions of the beneficiaries, on the condition that the resulting statistics and research findings will not be made available in a form which will identify the data subjects or any persons involved.

9. I and/or my family member(s) agree that the HB can pass the personal data in this application form and all correspondences submitted by me and/or my family member(s) to the operating organisation(s) of the project(s) for processing the application and executing the transitional housing policies/requirements, and for the purpose of executing the terms of the tenancy agreement of the allocated transitional housing unit(s). I and/or my family member(s) also agree that the information provided may be passed to the hotline of the HB / operating organisation(s) of the project(s) for answering my and/or my family member(s)' enquiries.

10. In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), I and/or my family member(s) have the right to request access to the personal data provided in this application form and in applying for transitional housing, and to request correction of such data by the HB / operating organisation(s) of the project(s). All information and documentary proof submitted for the transitional housing application will not be returned. Requests for access to personal data should be addressed to the Departmental Data Protection Officer of HD (application should be submitted by post or by fax to the Departmental Data Protection Officer, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon (Fax number: 2761 6363)). According to the Personal Data (Privacy) Ordinance (Cap. 486), personal data means any data – (a) relating directly or indirectly to a living individual; (b) from which it is practicable for the identity of the individual to be directly or indirectly ascertained; and (c) in a form in which access to or processing of the data is practicable. Application for access to personal data may be subject to a fee.

11. I and/or my family member(s) declare that the information provided in this application form by me and/or my family member(s) (including family member(s) represented by the applicant) and other information submitted/to be submitted for the project(s) is true and correct. I and/or my family member(s) (including family member(s) represented by the applicant) understand that if I and/or my family member(s) knowingly or wilfully make any false statement or withhold any information or mislead the HB / operating organisation(s) of the project(s) in other ways, I and/or my family member(s) may be liable to prosecution and immediate disqualification, and the tenancy of the flat allocated may have to be ceased immediately. I and/or my family member(s) (including family member(s) represented by the applicant) understand that if I and/or my family member(s) deliberately provide false information or omit information in order to obtain the eligibility for transitional housing for myself and/or my family member(s), I and/or my family member(s) could be held criminally liable to, among other offences, fraud under Section 16A of the Theft Ordinance (Cap. 210). Any person who commits an offence of fraud is liable on conviction to imprisonment for a maximum of 14 years.

12. I understand and agree that after submission of the application form and before completion of the vetting of the application by the operating organisation of the project, the quota for the project may already been full or the application may be closed. The application will then automatically enter the vetting procedures of the project of the next priority, and it will be handled by the operating organisation of another project.

13. I understand and agree that I and my family member(s) have to move out of the unit of the project when the project ends or when I and/or my family member(s) have been allocated PRH.

14. I and/or my family member(s) are currently not a registered household of transitional housing project(s) subsidised by the HB or Light Public Housing.

15. I understand and agree that, apart from myself and/or the family member(s) listed in this application form, the terms of this application form and/or the relevant agreement(s) do not confer upon any third party the right to enforce any terms in this application form and/or relevant agreement(s) or to enjoy the benefits under such terms under the Contracts (Rights of Third Parties) Ordinance (Cap. 623).

16. I and/or my family member(s) understand that any staff member of the Government / operating organisation(s) of the project(s) who offers to provide assistance in return for remuneration should be reported to the Independent Commission Against Corruption immediately. Bribery or attempted bribery is also an offence in law. The HB / operating organisation(s) of the project(s) will refer the case to the relevant authorities for investigation. The HB / operating organisation(s) of the project(s) reserve(s) the right to cancel the application or terminate the tenancy agreement immediately irrespective of whether the applicant has been convicted of the relevant offence.

17. I and/or my family member(s) have read, understood and agreed to comply with the above "Declaration and Undertaking", and confirm that all information provided is correct. In the event of any changes, I will notify the operating organisation(s) of the project(s) as soon as practicable.

Attention: (i) The applicant and all of his/her family member(s) aged 18 or above are required to sign below.
(ii) Family member(s) aged under 18 is/are not required to sign below. Nevertheless, the applicant shall be legally liable for the furnished particulars of the family member(s) aged below 18.

| | Name | Signature | Date of Signing (DD / MM / YYYY) |
|---|---|---|---|
| Applicant | | | |
| Family Member | | | |
| Family Member | | | |
| Family Member | | | |
| Family Member | | | |
| Family Member | | | |

## Part VI – Checklist of Supporting Documents

(Note: There is no need to submit supporting documents together with the application form. The operating organisation(s) of the project(s) will contact the applicant later to request submission of documents for assessment.)

| 1. Identity Document(s) of the Applicant and All Family Member(s) | |
|---|---|
| Copy of identity documents of individual family members | ● Hong Kong Permanent Identity Card<br>● Hong Kong Identity Card<br>● Hong Kong Birth Certificate (for persons aged below 11)<br>● Re-entry Permit<br>● Document of Identity for Visa Purposes<br>● Permit for Proceeding to Hong Kong and Macao (One-way Permit)<br>● Passport<br>● Other related supporting documents (for persons who have resided in Hong Kong for less than seven years, please provide documents permitting them to land in Hong Kong with the stamp showing the initial date of entry) |
| Copy of relationship proof (if applicable) | ● Birth Certificate or Notary Public Certificate<br>● Adoption or Appointment of Guardians documents issued by judicial authorities / government departments<br>● Declaration |
| Copy of documents on marital status for married persons (if applicable) | ● Certificate of Marriage; or the original copy of a statutory declaration for customary marriage celebrated in Hong Kong<br>● For the spouse who has not been granted the right to land in Hong Kong, a written declaration specifying the same together with copies of the certificate of marriage and the identity document issued in the spouse's domicile (both front and back sides)<br>● For a person whose marriage was registered in Chinese Mainland but without the relevant document, please submit a copy of the notary public certificate |
| Documents on marital status to be submitted by divorced persons, unmarried single parents or widowed persons (if applicable) | ● A copy of the supporting documents of divorce decree (for filing for a divorce in Hong Kong, a copy of the Certificate of Making Decree Nisi Absolute (Divorce) (Form 6 or 7B) is required to be submitted)<br>● Divorced persons making an application with a child/children under the age of 18 should submit a copy of the custody order issued by the court for the custody of the child(ren)<br>● A copy of documents and declarations of divorce proceedings in progress<br>● For separated cohabitants, the female is required to submit the original of a statutory declaration specifying the date of separation after co-habitation and the arrangement for the custody of the child(ren); and the |

| | |
|---|---|
| | male is required to submit a copy of the custody order issued by the court for the custody of the child(ren)<br>● A copy of Certificate of Marriage and Death Certificate for a deceased spouse<br>● Declaration |
| Address proof | ● A copy of any document showing the applicant's residential or correspondence address in Chinese / English (e.g. landline/mobile phone/internet bills, statements or notification letters issued by banks, insurance companies or MPF trustees, etc.) |
| Rental proof (if applicable) | ● A copy of rent receipt and tenancy agreement |
| PRH application proof (if applicable) | ● A written notification bearing an application number (blue card) issued by the HA<br>● In case of addition or deletion of family member(s) while awaiting PRH allocation, please provide the latest letter issued by the HD to prove that the relevant procedures have been completed |
| Pregnancy of 16 full weeks or more (if applicable) | ● A copy of certificate with the expected date of delivery issued by a registered medical practitioner |
| Any chronically ill / disabled family member (if applicable) | ● A copy of medical certificate issued by a registered medical practitioner or recognised medical personnel |
| Children with special learning needs (if applicable) | ● A copy of documentary proof of children with special learning needs (such as the medical report / professional certificate issued by a relevant assessment organisation or specialist) |
| Proof of Institutional Referral (if applicable) | ● Recommendation document(s) issued by registered social worker(s) |
| 2. Income and Net Asset Proof of the Applicant and All Family Member(s)<br>(Note: The applicant is required to provide documentary proof for the past 6 months for income and asset test) | |
| Salaried person (with a regular employer) (if applicable) | ● Tax demand notes, pay slips issued by employer (with company name, seal and signature of person-in-charge, etc.), bank statements / bankbooks showing payment of salaries |
| Salaried person (without a regular employer) (if applicable) | ● Declaration |
| Self-employed person (if applicable) | ● Declaration and other relevant document(s) |
| Comprehensive Social Security Assistance (CSSA) recipient (if applicable) | ● Copies of documents indicating the amount of CSSA and medical waiver |
| Applicant and/or adult family member(s) who is/are retired, unemployed or not working (if applicable) | ● Declaration on the source of financial support |
| Deposit records (if applicable) | ● Bankbooks or monthly bank statements of all the bank accounts of the applicant and family member(s) |
| Leased / vacant land / property (if applicable) | ● A copy of the latest demand note for rates and Government rent<br>● Declaration |
| Other sources of income (dividends, bonus, dividends/giving-outs of insurance policies, regular interest on fixed deposits, pension, contributions from relatives, etc.) (if applicable) | ● Copy of pension document(s)<br>● Declaration |
| Vehicle registration and licence (if applicable) | ● Vehicle registration document(s) |
| 3. Urgent Housing Need of the Applicant and All Family Member(s) | |
| Poor living conditions (if applicable) | ● Photo(s) or video(s) of the current residence |
| Housing urgency (e.g. encountering domestic violence, natural disaster, unemployment, sudden eviction) (if applicable) | ● Recommendation document(s) issued by registered social worker(s)<br>● Declaration and other relevant document(s) |

## Part VII – Basic Selection Criteria Guidelines for Category B Tenants

Under the "Funding Scheme to Support Transitional Housing Projects by Non-governmental Organisations" (Funding Scheme), operating organisation(s) should allocate units based on approved quotas for Category A, B and C tenants. "Category A Tenants" are individuals who have been on the PRH waiting list for at least 3 years; "Category B Tenants" refer to other types of individuals, including those living in inadequate housing or with urgent community assistance needs (e.g. sudden family changes); while "Category C Tenants" are individuals/families having lived in subdivided units consecutively for at least six months before applying for transitional housing and being affected by the Basic Housing Unit regulatory regime. Priority is given to "Category A tenants" and "Category B tenants", and only if vacancies remain after all applications from such individuals have been processed, the operating organisation(s) may, in accordance with the established procedures, review and allow eligible "Category C tenants" to move into transitional housing. In any case, "Category C Tenants" must not exceed 20% of the total units of a project.

2. In line with the policy objective of promoting fertility, families with babies born on or after 25 October 2023 and having been waiting for traditional PRH for not less than two years are eligible for "Category A" application for transitional housing. The arrangement is effective from 1 December 2023 and the applicants are required to submit the application for transitional housing before the baby reaches the age of 1.

3. Regarding the recruitment and selection of "Category B tenants", operating organisation(s) of the project(s) should consider the following factors:

(a) All married persons listed on the application form must apply together with their spouses unless they have been referred by a social worker for urgent housing needs due to family problems.

(b) In general, the total monthly income and total net asset value of the household must not exceed the limits in respect of application for PRH laid down by the HA, which are subject to annual review according to the established mechanism by the HA. For special cases, the operating organisation(s) of the project(s) may review and consider the cases based on the actual circumstances of the applicants. The operating organisation(s) of the project(s) should have sufficient grounds to support that the applicant has an urgent housing need and is unable to meet his/her urgent housing need with his/her income or assets.

(c) Operating organisation(s) of the project(s) should comprehensively consider the application if there are any elderly, children under 18, persons with disability and/or family members with other special needs in the household, and formulate their own detailed criteria on application priority;

(d) The applicant must have an urgent housing need (assessed by the respective operating organisation(s) of the project(s) based on the applicant's actual circumstances), such as having met one or more of the following criteria:

i. residing in poor conditions;
ii. experiencing housing urgency (e.g. encountering domestic violence, natural disaster, unemployment, sudden eviction);
iii. having physical and/or mental health issues (e.g. chronic illness, previous stroke); and/or
iv. having been assessed by a social worker as in urgent need of community support and recommended for transitional housing.

4. The operating organisation(s) of the project(s) may consider conducting a home visit to understand the poor condition of the applicant's current living environment (such as whether there is any window, whether there is a separate toilet, the size of the unit, etc.).

5. The operating organisation(s) of the project(s) may consider whether the applicant's normal life (including work ability) is severely affected by his/her health condition (such as (i) being a renal patient in need of continuous ambulatory peritoneal dialysis at home; (ii) being a hyperactive patient; (iii) being a tetraplegic patient; or (iv) requiring non-temporary indoor use of wheelchair, etc.) in determining the application priority.