Form
PTS 3 (A)

公營房屋樓宇管制組

Public Housing
Building Control Section

Safety Certificate on Reusing/ Re-erection of Pre-accepted Temporary Structures for Temporary Places of Public Entertainment Licence

- Submit this form with layout plans with pre-accepted temporary structures registration numbers clearly marked against the provided temporary structures.
- Read the "Matters to Note", complete in BLOCK LETTER and tick the appropriate boxes.

To the Public Housing Building Control Section

Part A Details of the Temporary Place of Public Entertainment Licence (TPPEL)

Name of the Event^

Address of the premises^

Event Period^

Date of commencement

dd mm yyyy

Termination of the event

dd mm yyyy

Name of Applicant in English^ Surname first

Name of Applicant in Chinese^ Surname first

Part B Details of the Pre accepted Temporary Structures (PTS)

Particulars of PTS[Note 1]		
PTS Registration No.	**Type**	**Location (with layout plan attached)**

^ In accordance with the TPPEL application form

Part C Certification by Authorized Person/Registered Structural Engineer

I hereby declare that:

1. I have been appointed to provide supervision for the safe erection of the temporary structures and compliance with building safety requirements under Appendix 8 of "A Guide to Application for Places of Public Entertainment Licences for Places Other Than Cinemas and Theatres" issued by the Food and Environmental Hygiene Department for the TPPEL in support of the TPPEL application detailed in Part A.

2. I have examined the relevant structural justifications (SJ) of the PTS to be reused/re-erected at the pre-accepted location(s) for the TPPEL application as specified in Part B with PTS registration number indicated in the attached layout plan. I certify the following:

   (a) The design codes and standards adopted in the accepted SJ kept under the PTS Register are still applicable;
   (b) The PTS are maintained in sound condition and have the adequate structural strength to take up the design loads;
   (c) The PTS have no adverse effect on the integrity of the existing structures;
   (d) The period for which PTS are required would not be longer than that adopted in the accepted SJ kept under the PTS Register (applicable for outdoor temporary structures only); and
   (e) The PTS would be erected in the pre-accepted location(s) and in accordance with the structural details set out in the accepted SJ kept under PTS Register.

3. I understand that if I provide information that is false or misrepresenting a material fact or furnish the Public Housing Building Control Section, an authorized officer or a public officer with information knowing that it is false or misrepresenting a material fact in this certificate, I shall render myself liable to disciplinary action under section 7 of the Buildings Ordinance (Cap. 123) and/or other legal action. [Note 2]

☐ **Authorized Person** ☐ **Registered Structural Engineer**

Name in English# Surname first	Certificate of Registration No.#	Date of expiry of registration#

Signature# of *Authorized Person/Registered Structural Engineer

Any false certification or declaration may be subject to legal action. [Note 2]

Date

dd mm yyyy

\# In accordance with the registration record
* Delete whichever is inapplicable

Matters to Note

[Note 1]
The PTS to be reused/re-erected should be those in the PTS Register of the Public Housing Building Control Section. A list of the PTS and guidelines for inclusion in the PTS Register are accessible from Public Housing Building Control Section website (https://www.hb.gov.hk/phbcs/eng/index.html) for reference by the public and the practitioners.

[Note 2]
Any person making a false declaration or misrepresenting a material fact shall be guilty of a criminal offence and subject to prosecution.

A. Personal Data

Purposes of Collection

1. The personal data provided by means of this form will be used by the Public Housing Building Control Section for the following purposes:
   (a) activities relating to the processing of your application in this form;
   (b) activities relating to the above proposed works, and administration of the Buildings Ordinance and other legislations; and
   (c) facilitating communication between the Public Housing Building Control Section and yourself.
2. It is obligatory for you to provide the information as required in the form. If you fail to provide the required data, delay may be caused in processing of your submission or even result in rejection of the application.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to other government departments, bureaux, organisations or any persons for the purposes mentioned in paragraph 1 above.

Access to Personal Data

4. You have the right of access and correction with respect to the personal data as provided under the Personal Data (Privacy) Ordinance. The Public Housing Building Control Section has the right to charge a reasonable fee for the processing of any data access request. Request for personal data access and correction should be addressed to the Public Housing Building Control Section.

B. Completion of Form

1. Please ensure that all relevant parts of the form are duly completed, and the form is signed. Please enclose all supporting documents.
2. If incomplete or erroneous information is provided in the form, the Public Housing Building Control Section may not be able to process the submission.
3. Enquiries regarding this form should be addressed to the Public Housing Building Control Section.

C. Submission Methods

This form with the layout plans with pre-accepted temporary structures registration numbers should be submitted together with TPPEL application. Details of the licence application process shall refer to “Information on Application for Places of Public Entertainment Licence and Temporary Places of Public Entertainment Licence” available at Food and Environmental Hygiene Department’s website (www.fehd.gov.hk).

D. Contact Details

Public Housing Building Control Section
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