Notice of Nomination by Chief Professional / Chief Structural Engineer /Chief Geotechnical Engineer to Temporarily Act in His Stead

To : Public Housing Building Control Section

Part I

I (name in full) _____(Chinese) _____,
☐Chief Professional/ ☐Chief Structural Engineer/ ☐Chief Geotechnical Engineer of (address)
_____
_____hereby notify that I have nominated (name in full) _____(Chinese) _____
an ☐Chief Professional/ ☐Chief Structural Engineer/ ☐Chief Geotechnical Engineer of (address)
_____
_____Telephone No._____
Fax No. _____, to act in my stead during the period of my ☐illness/ ☐absence from Hong Kong as from (date) / / 20 (dd/mm/yyyy) ☐to (date) / / 20 (dd/mm/yyyy)/ ☐until further notice in respect of the ☐building works/ ☐street works detailed below.

Address of site/ project title	***PHCP (Phase)/ STT/ VO/ LOT No.**	**HD( )'s Ref. No.**

Date : / / 20 _____
(dd/mm/yyyy)

Signature of the *CP/ CSE/ CGE+

[Source: Form BA 21 Rev. 03/2019]

In the case of the Nomination of a Chief Structural Engineer/ Chief Geotechnical Engineer

Date : _____ / / 20 _____ _____
(dd/mm/yyyy) Signature of the Chief Professional[+] Countersigning

Part II

Confirmation by the nominated Chief Professional / Chief Structural Engineer / Chief Geotechnical Engineer

I (name in full) _____(Chinese)_____, ☐Chief Professional/ ☐Chief Structural Engineer/ ☐Chief Geotechnical Engineer confirm my acceptance of the above nomination and that I will act in the stead of (name in full)_____ _____ (Chinese) _____ ☐Chief Professional/ ☐Chief Structural Engineer/ ☐Chief Geotechnical Engineer in respect of the above ☐building works/ ☐street works as from (date) _____ / / 20 _____(dd/mm/yyyy) ☐to (date) _____ / / 20 _____(dd/mm/yyyy) / ☐until further notice.

Date : _____ / / 20 _____ _____
(dd/mm/yyyy) Signature of the nominated *CP/ CSE/ CGE[+]

\+ For explanatory notes on signing capacity, please refer to Appendix B of Instruction 04.
* Please delete whichever is inapplicable
☐ Please check as appropriate.

For AP/RSE/RGE nominated to temporarily act as AP/RSE/RGE appointed for Housing Authority's new development works adopting Design-and-Build approach or alteration and addition works commissioned by the Housing Department/other external parties, please also complete the Declaration in Annex A

[Source: Form BA 21 Rev. 03/2019]

Declaration

(A) Chief Professional

I (name in full) _____ (Certificate of Registration Number: _____), being appointed as the Chief Professional of the above works, understand that I shall assume my roles and responsibilities equivalent as an Authorized Person (AP) under the Buildings Ordinance (BO), and in case of negligence or misconduct or poor performance in matters pertaining to the BO related to the above works, referral may be made to the Buildings Department for consideration of disciplinary action for matters within the scope of section 7 of the BO, where such referral mechanism has been stipulated under the Memorandum of Understanding between Housing Authority/Housing Department and Buildings Department.

Date : _____ / /20 _____ (dd/mm/yyyy)

_____ Signature of Chief Professional+

(B) Chief Structural Engineer

I (name in full) _____ (Certificate of Registration Number: _____), being appointed as the Chief Structural Engineer of the above works, understand that I shall assume my roles and responsibilities equivalent as a Registered Structural Engineer (RSE) under the Buildings Ordinance (BO), and in case of negligence or misconduct or poor performance in matters pertaining to the BO related to the above works, referral may be made to the Buildings Department for consideration of disciplinary action for matters within the scope of section 7 of the BO, where such referral mechanism has been stipulated under the Memorandum of Understanding between Housing Authority/Housing Department and Buildings Department.

Date : _____ / /20 _____ (dd/mm/yyyy)

_____ Signature of Chief Structural Engineer+

(C) Chief Geotechnical Engineer

I (name in full) _____ (Certificate of Registration Number: _____), being appointed as the Chief Geotechnical Engineer of the above works, understand that I shall assume my roles and responsibilities equivalent as a Registered Geotechnical Engineer (RGE) under the Buildings Ordinance (BO), and in case of negligence or misconduct or poor performance in matters pertaining to the BO related to the above works, referral may be made to the Buildings Department for consideration of disciplinary action for matters within the scope of section 7 of the BO, where such referral mechanism has been stipulated under the Memorandum of Understanding between Housing Authority/Housing Department and Buildings Department.

Date : _____ / / 20 _____
(dd/mm/yyyy)

_____
Signature of Chief Geotechnical Engineer[+]

[#] For AP/RSE/RGE appointed for Housing Authority's new development works adopting Design-and-Build approach or alteration and addition works commissioned by the Housing Department/other external parties.