# Certificate on Completion of Building Works not Resulting in a New Building (Streamlined Procedures)

To : Public Housing Building Control Section

*I / We (name in full) _____ (Chinese) _____, registered contractor of (address) _____ _____ certify that the (here specify the type of works) _____ carried out at (address of site / project title) _____ _____ on (☐PHCP (Phase) ☐STT ☐VO ☐LOT No.) _____ have been carried out in accordance with the provisions of Buildings Ordinance and Regulations#, and the plans approved in respect of the building works by the Public Housing Building Control Section and completed on (date) __/__/20__ (dd/mm/yyyy). You ☐consented ☐acknowledged to the above works on (date ) ☐see attached list _____ (dd/mm/yyyy) by your ☐memo ☐letter ☐Permit No. _____ of HD( )'s Ref. No. _____.

_____ _____
Name in English of the authorized signatory Name in Chinese of the authorized signatory

_____ Date : __/__/20__
Signature of the Registered Contractor (dd/mm/yyyy)

Certificate of BD Registration No.: _____

Date of Expiry of BD Registration (dd/mm/yyyy): __/__/20__

I (name in full) _____ (Chinese) _____, Chief Structural Engineer+ of (address) _____ _____ certify that the above building works have been carried out in accordance with the provisions of the Buildings Ordinance and Regulations, and the plans ☐approved ☐acknowledged in respect of the building works by the Public Housing Building Control Section (HD( )'s Ref. _____) and are, in my opinion, structurally safe.

Date : __/__/20__ _____
(dd/mm/yyyy) Signature of Chief Structural Engineer+



[Source : Form BA 14C Rev. 02/2023]

I (name in full) _____ (Chinese) _____, Chief Geotechnical Engineer+ of (address) _____ _____ certify that the above building works have been carried out in accordance with the provisions of the Buildings Ordinance and Regulations, and the plans ☐approved ☐acknowledged in respect of the building works by the Public Housing Building Control Section (HD( )'s Ref. No. _____) and are, in my opinion, geotechnically safe.

Date : _____ / / 20 _____ (dd/mm/yyyy)

_____ Signature of Chief Geotechnical Engineer+

I (name in full) _____ (Chinese) _____, Chief Professional + of (address) _____ _____ certify that the above building works have been carried out in accordance with the provisions of the Buildings Ordinance and Regulations, and the plans ☐approved ☐acknowledged in respect of the building works by the Public Housing Building Control Section (HD( )'s Ref. No. _____) and are, in my opinion, structurally safe.

With reference to Practice Note for Authorized Persons, Registered Structural Engineers and Registered Geotechnical Engineers APP-13, I submit the colour record photos taken on^ ___/___/ 20__ (dd/mm/yyyy).

Date : _____ / / 20 _____ (dd/mm/yyyy)

_____ Signature of Chief Professional+

Notes :

Chief Professional and Chief Structural Engineer and/or Chief Geotechnical Engineer are reminded to provide two sets of Record/Latest Approved plans indicated with Public Housing Building Control Section's reference when submitting this form on completion of building works not resulting in a new building. PNAP APP-12 is relevant.

+ For explanatory notes on signing capacity, please refer to Appendix B of Instruction 04.
* Please delete whichever is inapplicable.
# Except the administrative control specified in Building Regulations which is replaced by relevant Public Housing Building Control Section's Instructions.
^ Not more than 14 days before certifying this form by Chief Professional.
☐ Please check as appropriate



[Source : Form BA 14C Rev. 02/2023]