Public Housing Building Control Section Form 5C(A)

Request for Fast Track Processing of Plans of Alteration and Addition (A&A) Works and Certificate of Preparation of Plans

To : Public Housing Building Control Section

I hereby request for fast track processing of the plans submitted for the proposed A & A works to be carried out at (address of site / project title) _____

_____

_____

on (☐PHCP (Phase) ☐STT ☐VO ☐LOT) No. _____ .

2. I confirm that the A & A works as shown on the enclosed drawings (drwg. no. _____) to _____) do not involve the structure of the building and do not involve changes to the latest approved plans of the affected areas in the following aspects :

- ☐ Density – site parameter, plot ratio, site coverage;
- ☐ Fire safety – means of access, means of escape in case of fire, fire resistance, compartmentation;
- ☐ Health and environment – lighting, ventilation, open space;
- ☐ Fundamental issues required under allied legislation – fire safety, OZP, access for persons with a disability, airport height restrictions, railway route protection.

3. I also confirm that the A & A works as shown on the enclosed drawings (drwg. no. _____ to _____) involve changes to the latest approved plans of the affected areas in the following aspects :

- ☐ Fire safety – means of access, means of escape in case of fire, fire resistance, compartmentation;
- ☐ Health and environment – lighting, ventilation, open space;
- ☐ Minor changes to structural elements of the building;

and that such changes as shown on the said drawings comply with the provisions of the Buildings Ordinance.

4. A Form BA 8A(A) applying for your consent to the commencement and carrying out of the A & A works mentioned in paragraph 1 above is enclosed.

Date : _____ / / 20 _____
(dd/mm/yyyy) Signature of Chief Professional+

Date : _____ / / 20 _____
(dd/mm/yyyy) Signature of Chief Structural Engineer+

\+ For explanatory notes on signing capacity, please refer to Appendix B of Instruction 04.
☐ Please check as appropriate

[Source: PNAP ADM-19 Appendix H Rev. 04/2025]